



St. Martin de Porres Catholic School
“Where Every Child is a Shining Star”
2225 Hampton Street
Columbia, South Carolina 29204
(803) 254-5477

www.saintmartindepores.net
<https://www.facebook.com/StMartindePorresSchool>

Mission Statement

St. Martin de Porres Catholic School, a ministry of St. Martin de Porres Catholic Church, is vibrant, Christ-centered and emphasizes the joy and wonder of learning in a loving and caring atmosphere. We promote high academic and social standards and challenge our students to do their best. Rooted in our Catholic identity, we provide students of diverse faiths a rigorous curriculum which allows for academic success. We nurture students to develop a love of learning where “Every Child is a Shining Star”.

Revised July 2016

Vision Statement

Our Vision is to be a respected Pre-K-6 inner-city Catholic School that is known for its Christ-centered values and academic excellence. We are actively preparing future leaders to be successful.

Revised July 2016

Registration Form 2017-2018

Student’s Name _____ **Male** _____ **Female** _____
Last First Middle

CHECK THE GRADE FOR WHICH YOUR CHILD WILL BE ENTERING 2017-2018

- | | |
|--|--|
| <input type="checkbox"/> Pre-3 | <input type="checkbox"/> 2 nd Grade |
| <input type="checkbox"/> Pre-4 | <input type="checkbox"/> 3 rd Grade |
| <input type="checkbox"/> Kindergarten (Must be 5 years old by Sept. 1st) | <input type="checkbox"/> 4 th Grade |
| <input type="checkbox"/> 1 st Grade | <input type="checkbox"/> 5 th Grade |
| | <input type="checkbox"/> 6 th Grade |

<input type="checkbox"/> Re-Enroll
<input type="checkbox"/> New Student

Only new students complete this:

School Entering From _____ School District _____ School Address _____

School Phone Number _____ Reason For Transfer _____

Copy of SC Immunization Record & Birth Certificate must be submitted.

Date of Birth _____ Place of Birth _____

Street Address _____ City _____ State _____ Zip _____

Home Phone Number _____ Emergency Contact: _____

Phone # _____ Parents are: _____ Married _____ Divorced _____ Separated

Child lives with _____ Mother _____ Father _____ Guardian

Mother’s Name _____ Occupation _____ Place of Business _____

Work Phone # _____ Cell # _____ E-mail _____

Father’s Name _____ Occupation _____ Place of Business _____
Please Print

Work Phone # _____ Cell # _____ E-mail _____

Guardian’s Name _____ Occupation _____ Work phone # _____
Please Print

Place of Business _____ Cell # _____

Student Name _____ Grade _____

Why did you choose St. Martin's? _____

Number of Brothers _____ Number of Sisters _____
Older Younger Older Younger

Ethnicity:

___ Black ___ White ___ Hispanic ___ American Indian ___ Multi-Racial ___ Asian ___ Other

Church Denomination:

___ Catholic Name of Church _____

___ Other Denomination Name of Denomination _____ Name of Church _____
(Baptist, Methodist, Episcopal, etc)

Yearly Income Range: ___ Under \$20, 000 ___ \$21,000-\$30,000 ___ \$31,000-\$50,000 +

**What Public School and District would your child be obliged to attend if he/she did not attend St. Martin de Porres Catholic School: Name of School _____
___ Richland One ___ Richland Two ___ Other _____**

Please state the person who will be responsible for paying the tuition:

Name _____ Address _____

Relationship to the student: ___ Mother ___ Father ___ Guardian ___ Other _____

Phone Number _____ Cell Number _____ Email _____

Registration and acceptance are not complete until the following forms are received from new students.

___ Registration fee is paid (\$50.00 non-refundable fee must be paid when the form is returned).

___ Copy of Custody Agreement (If applicable)

___ Current Copy of Report Card and Standardized Test Scores

___ Results of Test for Learning (disabilities if applicable)

___ Copy of Birth Certificate

___ ****Copy of South Carolina Immunization Certificate**

Hot Lunch Program

St. Martin de Porres Catholic School participates in the National School Lunch Program. Applications for free and reduced price will be sent home at the beginning of the school year. Students can bring lunch from home or buy a school lunch. It is important that all students eat a healthy lunch daily. Monthly menus are sent home.

Lunch prices will be as follows:

Paid Lunch	\$3.00
Reduced – Price lunch	\$.40
Adult Lunch	\$3.50
Paid Breakfast	\$1.25
Reduced – Price Breakfast	\$.30

**St. Martin de Porres Catholic School
2017-2018 Tuition and Fees Schedule**

SCHOOL FEES

Registration Fee	\$ 50.00
PTO Dues	\$ 20.00
Diocesan Fee	\$ 40.00
Insurance	\$ 10.00
Activity Fee	\$ 20.00
Textbooks	\$ 100.00
TOTAL FEES	\$ 240.00

**The registration fee of \$50.00 is due by May 1, 2017
The registration fee is non – refundable.**

The balance of the School Fees - \$190.00 must be paid by August 17, 2017

TUITION AMOUNT AND PAYMENT PLANS

	Year	Monthly
1 Child	\$4,200.00	\$420.00
2 Children	\$7,200.00	\$720.00
3Children	\$10,000.00	\$1,000.00

Tuition payments will be made over **10 months** starting August 21, 2017 –May 4, 2018. Tuition is due by the **5th** day of each month. Tuition can be paid in full. Those paying in full will receive \$100.00 credit. Registration fees and tuition are to be paid with checks, money orders, visa or master card. **Cash is not accepted.**

LATE FEE POLICY: A late fee of \$25.00 will be added to your account if any payment is not received by the 5th day of the month the payment is due. An additional fee of \$5.00 per day will be charged for each day of late payment after the 15th of the month. Failure to pay by the 30th of the month will mean that your child will not be able to attend class.

ALL LATE PAYMENT MUST BE MADE IN MONEY ORDERS, MASTER CARD OR VISA, NO CHECKS ARE ACCEPTED FOR LATE PAYMENT.

Fund-raising

Throughout the year, we have fund-raisers to help with the operation of the school and to keep tuition affordable. Each family is being asked to support the Annual Gala and other activities. Non-participation will result in \$100.00 being added to the tuition.

**St. Martin de Porres Extended School Care Program
2017-2018 School Year**

Our extended School Care Program is a service to working parents whose children attend St. Martin de Porres Catholic School. The program begins on the first full day of school and ends the last full day of the school year.

Morning Care from 7:00 a.m. – 8:00 a.m. (School Days Only) \$2.00 per day
After School Program from 3:15 p.m. – 5:30 p.m. (School Days Only) \$5.00 per day

Note: A child who stays in after school for three or more days a week is charged the weekly rates.

Weekly Rates
Pre-K3 – 6th Grade

1 Child	\$20.00
2 Children	\$35.00
3 Children	\$45.00

Fees may be paid daily, weekly or monthly. Students will not be able to participate in the After-School Program if the monthly fee is not paid.

**Extended School Care Program Registration Form
2017-2018**

If you wish to participate in this program, please complete the form below:

Student's Name _____ Grade _____

_____ will participate in _____ Morning Care _____ After School Program

Parent Name _____ Cell # _____ Wk# _____

Parent Signature _____ Date _____

If you can't be contacted, please indicate the following:

Person(s) to whom your child may be released:

Name _____ Emergency Contact Number _____

Name _____ Emergency Contact Number _____

****Students not picked-up by 5:30 p.m. will be charged an extra \$5.00 for each 15 minutes overtime****